

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 23, 2021**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF FEBRUARY 9, 2021**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 9, 2021, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of February 9, 2021:

6.1.1 Accessibility Customer Service Policy (800.8.1)

THAT the Niagara Catholic District School Board approve the Accessibility Customer Service Policy (800.8.1), as presented.

6.1.2 Elementary and Secondary School Year Calendars: 2021-2022

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2021-2022 school year, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, FEBRUARY 9, 2021

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held electronically on Tuesday, February 9, 2021

The meeting was called to order at 6:30 p.m. by Vice-Chair Moody.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Fera

2. Roll Call

Vice-Chair Moody noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers		✓		
Daniel Moody		✓		
Leanne Prince		✓		
Dino Sicoli		✓		
Paul Turner		✓		
Student Trustees				
Luca DiPietro		✓		
Sydney Yott		✓		

The following staff were electronically in attendance:

Camillo Cipriano, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. **Approval of the Agenda**

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 9, 2021, as presented.

CARRIED

4. **Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustees Fera, Huibers, and Moody with Item 4.3 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board. They left the meeting during discussion of this item.

5. **Approval of Minutes of the Committee of the Whole Meeting of January 12, 2021**

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 12, 2021, as presented.

CARRIED

6. **Consent Agenda Items**

Trustee Sicoli requested Item 6.1 be held. This item was moved to Committee and Staff Reports Section C6 of the agenda.

6.1 **Unapproved Minutes of the Policy Committee Meeting of January 26, 2021**

Moved to Section C6

6.2 **Approval of Policies**

6.2.1 **Accessibility Customer Service Policy (800.8.1)**

THAT the Policy Committee recommend to the Committee of the Whole approval of the Accessibility Customer Service Policy (800.8.1), as presented.

6.3 **Elementary and Secondary School Year Calendars 2021-2022**

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2021-2022 school year, as presented.

6.4 **Staff Development Department Professional Development Opportunities**

Presented for information.

6.5 **Capital Projects Progress Report Update**

Presented for information.

6.6 In Camera Items F1 and F3

Moved by Trustee

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Trustee Determination and Distribution

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Trustee Determination and Distribution report.

Director Cipriano and Superintendent Vetrone answered questions of Trustees.

Following discussions, the Board will reach out to the Niagara on the Lake and Pelham communities via Catholic School Councils to determine a need for Trustee redistribution to align with Niagara Catholic's Family of Schools.

2. Committee of the Whole System Priorities 2020-2021 Update

Director Cipriano presented Committee of the Whole System Priorities 2020-2021 Update.

3. Niagara Catholic Mental Health and Well Being Update 2021

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on Niagara Catholics Mental Health and Well Being and introduced Andrea Bozza, Niagara Catholic's Mental Health Lead.

Ms. Bozza presented the Niagara Catholic Mental Health and Well Being Update 2021.

Superintendent Forsyth-Sells and Ms. Bozza answered questions of Trustees.

4. Financial Investment Report as of December 31, 2020

Superintendent Vetrone presented the Financial Investment Report as of December 31, 2020.

5. Monthly Updates

5.1 Student Trustees' Update

Luca DiPietro and Sydney Yott, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

Student Trustees DiPietro and Yott answered questions of Trustees.

5.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Pizzoferrato

- Niagara Catholic has approximately 110 staff at 33 sites across the system providing in person service to over 75 of our most vulnerable students during this stay at home order. The numbers are attributed to the partnerships that exists, the trust that is in place between families, the commitment of our staff and the ability to prioritize the needs of our students.
- Niagara Catholic is in the process of finalizing an after school program for our students with autism that will focus on virtual service to expose them to coding and robotics. This will prove to be highly engaging.

Superintendent Lee Ann Forsyth-Sells

- St. Alfred Catholic Elementary School support staff have been able to accommodate 5 special needs students at school during the lock down, as well as many online. The EAs and the ERT have truly been outstanding with the flexibility of scheduling, and time allocated for one-to-one breakout sessions. Students are happy at school and are definitely benefitting, and parents are grateful for allowing this to happen. This is a shout out to all the EAs and ERT!
- Emails have been received by parents from both St. Ann and St. James Catholic Elementary Schools in St. Catharines praising the outstanding work of Principals and staff.
- Niagara Catholic is pleased to announce its partnership with Tools of Empowerment for Success Niagara, to launch *What They See Is What They Will BE*, a powerful mentorship program to support students in grades 6 to 12. A grant of \$25,000 from the Niagara Community Foundation will support the implementation of this program. Mentors will receive training in cultural competencies and racial nuances. This program will meet the needs of Black youth, addressing racial disparities and policy and program outcomes; such as data analysis, health, and mental health, education, literary and the performing arts, social impact and innovation and entrepreneurship.

Director Cipriano

- Virtual open houses are complete and Niagara Catholics registration are significantly higher than they have been in the last few years. A report will be brought to the February Board meeting.

6. Consent Agenda Item A6.1 Unapproved Minutes of the Policy Committee Meeting of January 26, 2021

Director Cipriano answered questions of Trustees.

Moved by Trustee Burtnik

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of January 26, 2021, as presented.

CARRIED

D. INFORMATION

1. Trustee Information

1.1 Calendar of Events – February 2021

Director Cipriano highlighted the February 2021 Calendar of Events.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Growth and Retention Committee

Trustee Turner provided an update on the Growth and Retention Committee and noted the committee will be put on hold until the Multi-Year Strategic Plan comes to fruition.

- 1.2 Director Cipriano reminded Trustees that Premier Ford announced that the Stay at Home order will be lifted on February 16, 2021. The Board staff will be returning to work gradually and at partial capacity, and the February 23, 2021 Policy and Board meetings will be held at the Catholic Education Centre with Trustees, the Director and Recording Secretary in attendance and Senior Staff and members of the community will continue to attend virtually.

Director Crocco answered questions of Trustees.

F. BUSINESS IN CAMERA

Moved by Trustee Prince

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 7:56 p.m. and reconvened at 8:58 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Prince

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 9, 2021.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 12, 2021, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 12, 2021, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Burtnik

THAT the February 9, 2021 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 8:58 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 9, 2021.**

Approved on **March 9, 2021.**

Daniel Moody
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 23, 2021**

PUBLIC SESSION

TITLE: ACCESSIBILITY CUSTOMER SERVICE POLICY (800.8.1)

RECOMMENDATION

THAT the Niagara Catholic District School Board the approve the Accessibility Customer Service Policy (800.8.1) as presented

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: February 23, 2021



Niagara Catholic District School Board
ACCESSIBILITY CUSTOMER SERVICE POLICY
STATEMENT OF GOVERNANCE POLICY

800.8.1 – Schools and Community Councils

Policy No. 800.8.1

Adopted Date: December 15, 2009

Latest Reviewed/Revised Date: December 20, 2016

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board is committed to providing educational programs, and services in its learning and working environments, and facilities free of any barriers and biases, building on the key principles of independence, dignity, and respect for students, parents/guardians, staff and members of the community.

The provision of educational programs and services involves the positive implementation of attitudes, actions, structures, and systems that support the continual improvement of accessibility and customer service in the Niagara Catholic District School Board. The Board is committed to providing persons with disabilities equal opportunity of access to programs, and services offered by the Board in publicly accessible locations.

The Board defines a customer as any individual who uses the services of the Board, other than a student or Board staff, as they are covered by the Education Act and Regulations, various Employment and Labour Acts, and Board Governance Policies and Administrative and Operational Procedures.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.

References

- [Accessibility for Ontarians with Disabilities Act, 2005 \(AODA\)](#)
- [Ontario Regulation 191/11, Integrated Accessibility Standards](#)
- [Ontario Education Services Corporation](#)
- [Ontario Human Rights Code](#)
- *Niagara Catholic District School Board Policies/Procedures/Documents*
 - [Accessibility Standards Policy \(800.8\)](#)
 - [Access to Board Premises \(302.6.3\) Administrative Operational Procedures](#)
 - [Complaint Resolution Policy \(800.3\)](#)
 - [Niagara Catholic Multi-Year Accessibility Plan 2018-2021](#)

Adopted Date: December 15, 2009

Revision History: February 24, 2015
December 20, 2016

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 23, 2021**

PUBLIC SESSION

**TITLE: ELEMENTARY AND SECONDARY SCHOOL YEAR
CALENDARS: 2021-2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2021-2022 school year, as presented.

Prepared by: Pat Rocca, Superintendent of Education/Human Resources

Presented by: Pat Rocca, Superintendent of Education/Human Resources

Recommended by: Committee of the Whole

Date: February 23, 2021



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2021

ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS: 2021-2022

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2021-2022 school year calendars, there are 194 possible school days between September 1, 2021 and June 30, 2022. Within this total, elementary and secondary schools must have a minimum of 194 school days, of which seven (7) days must be designated as professional activity days. Secondary schools may have a maximum of ten (10) instructional days set as examination days. The remaining school days shall be instructional days.

CONSULTATION PROCESS

The 2021-2022 School Year Calendar Committee met to discuss and review the draft calendar and the consultation process.

Members of the 2021-2022 School Year Calendar Committee are:

Pat Rocca	Superintendent (Chair)
Lee Ann Forsyth-Sells	Superintendent
Gino Pizzoferrato	Superintendent
Irene Ricci	Elementary Principal
Denice Robertson	Secondary Principal
Anthony Corapi	Administrator of Staff Development
Anna Maxner	C.U.P.E. President
Marie Balanowski	Niagara Elementary Unit OECTA
Jennifer McArthur	Niagara Elementary Unit OECTA
Lisa Bowers	Niagara Secondary Unit OECTA
Carrie Vernelli	Niagara Catholic Parent Involvement Committee
Anna Racine	S.E.A.C.

The consultation process provided the elementary and secondary draft calendars to all Elementary and Secondary Principals, Vice-Principals, Catholic School Council Chairs, Niagara Catholic Parent Involvement Committee (NCPIC), Special Education Advisory Committee (SEAC), OECTA Elementary and Secondary Presidents, CUPE President and staff for feedback by January 29, 2021.

Simultaneously, there has been on-going consultation with the co-terminous Board to achieve a similar school year calendar, where possible.

SUMMARY OF THE ATTACHED CALENDARS

Highlights of the Proposed School Year Calendars for 2021-2022.

Professional Activity Days

In accordance with the *Education Act, Regulation 304 - School Year Calendar*, the following seven (7) days have been identified as Professional Activity Days.

Elementary:

Wednesday, September 1, 2021
Thursday, September 2, 2021
Friday, November 19, 2021
Friday, January 21, 2022
Friday, February 18, 2022
Friday, June 10, 2022
Thursday, June 30, 2022

Secondary:

Wednesday, September 1, 2021
Thursday, September 2, 2021
Friday, November 19, 2021
Tuesday, February 2, 2022
Friday, February 18, 2022
Wednesday, June 29, 2022
Thursday, June 30, 2022

Secondary Examination Days

Semester 1 – Wednesday, January 26, 2022 to Tuesday, February 1, 2022
Semester 2 – Wednesday, June 22, 2022 to Tuesday, June 28, 2022

Board and Civic Holidays

Board Holiday	Friday, September 3, 2021
Labour Day	Monday, September 6, 2021
Thanksgiving Day	Monday, October 11, 2021
Christmas Break	Friday, December 24, 2021 – Friday, January 7, 2022
Family Day	Monday, February 21, 2022
March Break	Monday, March 14 to Friday, March 18, 2022 (ten month employees only)
Good Friday	Friday, April 15, 2022
Easter Monday	Monday, April 18, 2022
Victoria Day	Monday, May 23, 2022
Canada Day	Friday, July 1, 2022

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved **regular** school year calendars to the Ministry of Education by May 1, 2021 and Board approved **modified** school year calendars to the Ministry of Education by March 1, 2021.

Based on feedback from the consultation process, discussions with the School Year Calendar Committee, Administrative Council and our coterminous board, the 2021-2022 Elementary and Secondary **regular** School Year Calendars will be submitted immediately following the Board Meeting of February 23, 2021 for approval.

Appendix A: *Proposed Elementary School Year Calendars for 2021-2022*

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2021-2022 school year, as presented.

Prepared by: Pat Rocca, Superintendent of Education
Presented by: Pat Rocca, Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education, Secretary/Treasurer
Date: February 9, 2021



Board Name Niagara CDSB (B67156)			
Calendar Title [2021-387797] Elementary 2021-2022	Panel Elementary	Calendar Type Modified	Date Created Jan 09, 2021
Start of School Year Sep 01, 2021	End of School Year Jun 30, 2022	First Day Students Sep 07, 2021	Last Day Students Jun 29, 2022
Status Draft	Description Modified		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	20	0
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				1	21	0
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	17	0
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	15	0
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					1	18	0
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	18	0
April					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	0
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	21	0
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	20	0
July					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	0
Total															7	187	0											

Legend

P -Professional Activity Day; E -Scheduled Exam Day; B -Board Designated Day; H -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

Schools which will use this calendar :

School	Town or City	School	Town or City
Alexander Kuska KSG Catholic Elementary School	Welland	Assumption Catholic Elementary School	St Catharines
Canadian Martyrs Catholic Elementary School	St Catharines	Cardinal Newman Catholic Elementary School	Niagara Falls
Father Hennepin Catholic Elementary School	Niagara Falls	Holy Name Catholic Elementary School	Welland
Loretto Catholic Elementary School	Niagara Falls	Mary Ward Catholic Elementary School	Niagara Falls
Monsignor Clancy Catholic Elementary School	Thorold	Mother Teresa Catholic Elementary School	St. Catharines
Notre Dame Catholic Elementary School	Niagara Falls	Our Lady of Fatima Catholic Elementary School	St Catharines
Our Lady of Fatima Catholic Elementary School	Grimsby	Our Lady of Mount Carmel Catholic Elementary School	Niagara Falls
Our Lady of Victory Catholic Elementary School	Fort Erie	Pope Francis Catholic Elementary School	Welland
Sacred Heart Catholic Elementary School	Niagara Falls	St Alexander Catholic Elementary School	Fonthill
St Alfred Catholic Elementary School	St Catharines	St Andrew Catholic Elementary School	Welland
St Ann Catholic Elementary School	St Catharines	St Ann Catholic Elementary School	Fenwick
St Anthony Catholic Elementary School	St Catharines	St Augustine Catholic Elementary School	Welland
St Charles Catholic Elementary School	Thorold	St Christopher Catholic Elementary School	St Catharines
St Denis Catholic Elementary School	St Catharines	St Edward Catholic Elementary School	Jordan
St Elizabeth Catholic Elementary School	Wainfleet	St Gabriel Lalemant Catholic Elementary School	Niagara Falls
St George Catholic Elementary School	Crystal Beach	St James Catholic Elementary School	St Catharines
St John Bosco Catholic Elementary School	Port Colborne	St John Catholic Elementary School	Beamsville
St Joseph Catholic Elementary School	Grimsby	St Joseph Catholic Elementary School	Stevensville
St Kateri Tekakwitha Catholic Elementary School	Thorold	St Kevin Catholic Elementary School	Welland
St Mark Catholic Elementary School	Beamsville	St Martin Catholic Elementary School	Smithville
St Mary Catholic Elementary School	Welland	St Mary Catholic Elementary School	Niagara Falls
St Michael Catholic Elementary School	Niagara-on-the-Lake	St Nicholas Catholic Elementary School	St Catharines
St Patrick Catholic Elementary School	Port Colborne	St Patrick Catholic Elementary School	Niagara Falls
St Peter Catholic Elementary School	St Catharines	St Philomena Catholic Elementary School	Fort Erie



Ministry of Education
Ministère de l'Éducation

St Theresa Catholic Elementary School	St Catharines	St Therese Catholic Elementary School	Port Colborne
St Vincent de Paul Catholic Elementary School	Niagara Falls		



Board Name Niagara CDSB (B67156)			
Calendar Title [2021-387958] Secondary	Panel Secondary	Calendar Type Modified	Date Created Jan 09, 2021
Start of School Year Sep 01, 2021	End of School Year Jun 30, 2022	First Day Students Sep 07, 2021	Last Day Students Jun 28, 2022
Status Draft	Description Modified		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	20	0
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				1	21	0
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	17	0
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					0	12	4
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					2	16	1
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	18	0
April					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	0
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	21	0
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	15	5
July					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	0
Total															7	177	10											

Legend

P -Professional Activity Day; **E** -Scheduled Exam Day; **B** -Board Designated Day; **H** -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

Schools which will use this calendar :

School	Town or City	School	Town or City
Blessed Trinity Catholic Secondary School	Grimsby	David S. Horne	Fonthill
Denis Morris Catholic High School	St Catharines	Holy Cross Catholic Secondary School	St Catharines
Lakeshore Catholic High School	Port Colborne	Notre Dame College School	Welland
Pope Francis Catholic Secondary School	Welland	Saint Francis Catholic Secondary School	St Catharines
Saint Kateri Tekakwitha Catholic Secondary School	Thorold	Saint Michael Catholic High School	Niagara Falls
Saint Paul Catholic High School	Niagara Falls		

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 23, 2021**

PUBLIC SESSION

TITLE: FINANCIAL INVESTMENTS AS OF DECEMBER 31, 2020

The Financial Investments Report – as of December 31, 2020 is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 23, 2021



REPORT TO THE BOARD FEBRUARY 23, 2021

FINANCIAL INVESTMENT REPORT – AS OF DECEMBER 31, 2020

BACKGROUND INFORMATION

Several years ago, Niagara Catholic entered into a cash management strategy to optimize our interest income to support student needs at our School Board. In accordance with legislation, the Board has invested its surplus funds in securities prescribed under the Education Act, O. Reg. 41/10 – Part IV Eligible Investments. The Board continues to endeavour to achieve a positive rate of return to minimize the risk associated with investments by ensuring that the Board is compliant with the Education Act, while maintaining sufficient liquidity.

As part of our Administrative Operational Policy #600.7, the Superintendent of Business and Financial Services will provide an annual information report to the Board on the status of any financial investments.

Management Methodology

The investment objectives of the Board shall, in order of priority, be as follows:

1. Adherence to statutory requirements by the Education Act
2. Preservation of capital
3. Maintenance of liquidity
4. Competitive rate of return on investments commensurate with constraints in (1).

Calendar Year-End Financial Investments Portfolio Results:

Investments	Initial Purchase Date	Disposal Date	Initial Investment	Value on Dec 31, 2019 (\$)	Value on Dec 31, 2020 (\$)	% of total value	Annual Return
Fixed Income Equities Investment Cert A 2.710%	11/17/2018		5,000,000	5,000,000	5,000,000	24.9%	135,870
*Mutual Funds BNS CDN MAT Dec 1/2022	11/17/2018	9/22/2020	-	4,910,500	-	-	112,000
Fixed Income Equities	9/26/2019		2,500,000	2,500,000	2,500,000	12.4%	60,250

Investment Cert A 2.410%							
Mutual Funds CDN BLUE CHIP Mar 22/2027	3/20/2020	11/19/2020	-	-	-	-	131,025
*Mutual Funds RBC PP GTD Oct 08/2027	9/22/2020		5,000,000	-	5,115,491	25.4%	-

*Mutual Funds RBC PP CDN Nov 26/2027	11/19/2020 11/20/2020		5,000,000 2,500,000	-	7,500,750	37.3%	-
Total			20,000,000	12,410,500	20,116,241	100.0	439,145

*interest paid annually at a rate of no less than 0.25% of principal amount.

Financial Investment Report – As of December 31, 2020 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 23, 2021

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 23, 2021**

PUBLIC SESSION

**TITLE: MINUTES OF THE SPECIAL EDUCATION ADVISORY
COMMITTEE (SEAC) MEETING OF JANUARY 6, 2021**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee (SEAC) Meeting of January 6, 2021, as presented for information.



MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, JANUARY 6, 2021

Minutes of the Meeting of the Special Education Advisory Committee held on **Wednesday, January 6, 2021**, at 6:30 pm Electronic Meeting in Compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1 (2) Public Access Phone Number: 1-647-749-124 (Tolls), Conference ID # 745 739 256

Chair Racine called the meeting to order at 6:30 pm.

A. ROUTINE MATTERS

1. Opening Prayers

- Chair Racine led opening prayers and asked the group if there were any special intentions. Trustee Burtnik asked everyone's prayers for a quick peaceful resolution to the violent protest taking place at the United States Capitol in Washington.

2. Roll Call

Members	Affiliations	Yes	Excused
Harvey, Dorothy	Niagara Children's Centre		✓
Helmeczi, Bill	Pathstone Mental Health	✓	
Huxley, Kelsey	Indigenous Community Member	✓	
Murphy, Karen	Autism Ontario Niagara Region Chapter	✓	
Palombo, Pina	Down Syndrome Niagara	✓	
Racine, Anna	Community Member	✓	
Smith, Lorraine	Mainstream	✓	
Smith, Rita	Community Living Port Colborne/Wainfleet	✓	
Thomas, Kerry	Community Living Welland/Pelham	✓	
Wilson, Wendy	Indigenous Community Member	✓	
Zoelman, Madeline	Learning Disabilities Association of Niagara Region	✓	
Burtnik, Kathy	• Trustee of the Board	✓	
Prince, Leanne	• Trustee of the Board	✓	
Butera, Serena	• Student Senate Representative	✓	
Kerho, Chris	• Principal, Elementary	✓	
Majka, Kelly	• Vice-Principal, Secondary	✓	

Christalla (Chris) Kouroushis was an observer from NCPIC that evening. The following staff members were in attendance: **Gino Pizzoferrato**, Superintendent of Education, **Camillo Cipriano**, Director of Education, **Jim Di Gioia** - Coordinator of Student Support, **Vincent Mancuso**, Behaviour Resource Teacher, and **Jennifer Lanese**, Recording Secretary/Administrative Assistant to Superintendent Pizzoferrato.

3. Election of Chairperson and Vice-Chairperson

- Since the format for January's meeting was a Microsoft Teams Meeting, Superintendent Pizzoferrato asked Jennifer Lanese to email all Committee Members that day to inquire if there was an interest to either "**self-nominate**" or "**nominate a Committee Member for Chairperson or Vice-Chairperson**". Based on their responses, a ballot would be prepared should one be required. Details around the voting process were clarified that evening by Superintendent Pizzoferrato before disclosing any of the results.
 - o Through the email nomination process, Anna Racine and Madeline Zoelman had been nominated as Chairperson for the Special Education Advisory Committee.
 - o They have both agreed to stand for the nominated position of Chairperson for the Special Education Advisory Committee.
 - o All present Committee Members were asked to submit their vote via email to Jennifer Lanese.
 - o After all the votes were tallied, Jennifer Lanese share the information with Superintendent Pizzoferrato.
 - o Superintendent Pizzoferrato announced that Anna Racine was elected as the Chairperson for the Special Education Advisory Committee.
 - o Through the email nomination process Karen Murphy, Anna Racine and Madeline Zoelman had been nominated as Vice-Chairperson for the Special Education Advisory Committee.
 - o Karen Murphy and Anna Racine declined to stand for the nominated position of Vice-Chairperson for the Special Education Advisory Committee
 - o Superintendent Pizzoferrato asked Madeline if she wishes to accept the position of Vice-Chairperson for the Special Education Advisory Committee.
 - o Madeline Zoelman accepted the position of Vice-Chairperson for the Special Education Advisory Committee.
- Congratulation to Chairperson Racine and Vice-Chairperson Zoelman!

4. Approval of the Agenda

- Moved by Madeline Zoelman
- Seconded by Pina Palombo

THAT THE Special Education Advisory Committee approves the Agenda of the Special Education Advisory Committee Meeting of **January 6, 2021.**

CARRIED

5. Disclosure of Interest

- No Disclosures of Interest were declared with any items on the Agenda.

6. Approval of Minutes of the Special Education Advisory Committee of December 2, 2020

- Moved by Bill Helmeczi
- Seconded by Karen Murphy

THAT THE Special Education Advisory Committee approves the Minutes of the Special Education Advisory Committee Meeting of **December 2, 2020** as presented.

CARRIED

B. PRESENTATIONS

- No Presentations that evening.

C. AGENDA ITEMS

1. Parent Outreach

1.1 Terri Pauco and Lidia Di Lorenzo (February 4, 2021 Presentation)

- The results from the survey were distributed to both Terri and Lidia.
- Their presentation will be tailored based on the survey results.
- Terri and Lidia will discuss - ***Special Education and the Church: How Your Parish and Faith Life Can Enhance Your Child's Well-Being.***
- We are all looking forward to an exciting evening and discussion.

1.2 Dr. Sheila Bennett (May 2021 Presentation)

- No new information was available at this time.
- Superintendent Pizzoferrato will wait for Dr. Bennett's return from her sabbatical and then will finalize the details of her presentation.

2. Other Related Items

2.1 Annual Review of the Special Education Plan

- Superintendent Pizzoferrato then discussed the guidelines for the Special Education Plan. He emphasized that we need to consider the following:
 - Does the Special Education Plan answer questions that parents have?
 - Is it easy to understand?
 - Is it handed out annually to every parent of a child with Special Education Learning needs?
 - Is the plan and supporting resources readily accessible?
- The floor was opened to questions and discussion.

2.2 Sub-Committees Update

- The Lead from each of the Sub-Committee provided an update to the group.
 - The Communication Sub-Committee is still finalizing a draft of the SEAC Brochure.
 - No update was provided by the Ministry Report Sub-Committee or the Policy Sub-Committee at this time.
 - The Survey Sub-Committee was looking for direction from Superintendent Pizzoferrato for any additional updates.
- Superintendent Pizzoferrato and the Student Support Coordinators confirmed that the rationale for creating surveys is in line with the mandate of SEAC.
- He further stressed that we need to be mindful of "survey overload".

- Pina Palombo stressed the importance for all Agencies to provide feedback.
- There will be more information to follow at upcoming meetings.
- The floor was opened to questions and discussion.

2.3 Policy Review

There are currently no Policies and Administrative Guidelines being reviewed as part of the cyclical Policy and Administrative Guidelines Review process at this time.

D. SEAC REPORTS

- NIL Report

E. AGENCY REPORTS

1. Learning Disabilities Association of Niagara Region – Madeline Zoelman

- They have moved their office to the Branscombe Centre and their new mailing address is **1338 Fourth Avenue, Unit S215, St. Catharines, ON, L2S 0G1**. Please note, that their phone number remains the same (i.e., **905-641-1021**).
- Finally, just a reminder that registration is still open for these programs:
 - The **S.O.A.R. Post-Secondary** (College/University Transition Support) which is geared towards students in Grade 11 and Grade 12.
 - The **S.O.A.R. Secondary** (High-school Transition Support) which is geared towards students in Grade 7 and Grade 8.
 - The **BEST Program** (Social Skills Program) which is geared towards students in Grades 3 through Grade 5.
- For more information, please contact info@ldanigaraa.org or you can apply online at www.LDANiagara.org.

2. Niagara Children's Centre – Dorothy Harvey

- NIL Report

3. Indigenous Community Member – Kelsey Huxley

- On **Wednesday, February 24, 2021**, there will be a **Virtual Indigenous Student Career Fair**. Self-identified Niagara Catholic students will have the opportunity to learn about and explore pathways for future success by connecting with recruiters from various universities, colleges and community-based programs. Hosted in partnership with the Niagara Catholic District School Board, the District School Board of Niagara, Niagara College Canada and Brock University self-identified students are encouraged to join this exciting event. Please watch for an upcoming poster to follow.
- Save the date for the upcoming **Career Exploration Conference!** From **Thursday, February 25, 2021 to Sunday, February 27, 2021**, there will be a **Niagara Peninsula Aboriginal Area Management Board - Opportunity Knocks Virtual Conference**. This event is for self-identified Niagara Catholic students who are approaching graduation. They will be provided with an

overview of opportunities and possibilities for creative career pathways. Students also have the opportunity to connect with inspirational speakers and Elders from the community. For additional information, please contact **Cathy Smith, Job Developer and Recruiter** at cathys@npaamb.com or **Jackie Poulin, Fort Erie Youth Service Officer** at jackie@npaamb.com. For a list of the many services provided by the NPAAMB Indigenous Youth and Employment & Training, please visit their website at www.NPAAMB.com.

4. Autism Ontario Niagara Region – Karen Murphy

- NIL Report

5. Down Syndrome Niagara – Pina Palombo

- NIL Report

7. Community Living Welland/Pelham – Kerry Thomas

- NIL Report

8. Mainstream – Lorraine Smith

- 2021 has begun with Mainstream offering only essential supports at this time, due to the new COVID-19 restrictions. All community programs have been reduced in hours and all community supports will be offered virtually or through some form of social media. They will strive to reach out to the families and the people they support to ensure some connection and support is offered during these trying times.
- Happy 2021 to all. Lorraine closed by wishing everyone a new year with renewed hopes, new opportunities, new ways to give and love and much happiness and good health.

9. Community Living Port Colborne / Wainfleet – Rita Smith

- Due to the most recent lockdown all programs have stopped again. All-day programs have been put on hold as the day support staff have been deployed to work in their group homes.
- Rita has been connecting with families via zoom and/or phone calls. The pandemic has been tough on parents as the respite that they were used to receiving from Community Living has had to stop for now. Some of the families have stated that doing online school work has been challenging, but they were so thankful for the support they have been receiving from the Educational Assistants as well as from their teachers. A couple of the young people that she spoke to stated that they have been doing better online than in person at school. They contribute that to fewer interruptions.
- Meridian held the **Community Kindness Tree** and donated toys and gift certificates to the children and teens that are supported by Community Living. Thanks to Meridian's donations, 40 children received gifts this year.
- **Second Harvest** is the largest food rescue organization in Canada. They recover perishable and/or unsold food before it spoils and distributes food to over 1200 social services agencies in Canada. Thanks to Second Harvest, 215 communities across Canada are being helped during this pandemic. **Between March to June 30, 2020, \$30.9 million worth of food was rescued and redistributed.**

Thanks to Second Harvest CLPCW was able to help several of our most at-risk families and people supported in the community with meals.

- Rita closed by stating that she wanted to recognize and thank the teachers of Niagara Catholic for working so hard to provide the best lessons for the students. These teachers have worked tirelessly during the holidays to ensure that they were ready for online learning in January. She is proud to be a SEAC member for the Niagara Catholic District School Board.

10. Pathstone Mental Health – Bill Helmeczi

- Pathstone Mental Health, is now open **by appointment only**. For more information visit www.pathstonementalhealth.ca/. Their **Crisis & Support Line remains open 24.7 by calling 1-800-263-4944**. The line remains open so callers can speak with a counsellor about any problem, big or small.

F. STAFF REPORTS

1. Elementary Principals – Chris Kerho

- Chris started by thanking Superintendent Pizzoferrato for his earlier comments and echoed that the staff have embraced online learning and that the quality of online learning for our students has greatly improved when compared to last School Year. Educational Assistants are engaging students in Breakout Rooms that allow more direct instruction to students who require the support. He is looking forward to sharing some good news from our Elementary Schools at upcoming SEAC Meetings.

2. Secondary Principals – Kelly Majka

- Kelly started by saying that she was hesitant to say that she did not have any good news to share from the Secondary Schools because even though staff just got back from the Christmas break and although it may not be typical business as usual (during these COVID times), there are all kinds of wonderful things happening in the Virtual world at our Secondary Schools within Niagara Catholic.
- She continued by saying that at Notre Dame College, (where she is one of the School's Vice-Principals), she shared that the Special Class Teacher has a very creative NCVLE/Google Classroom up and running, filled with virtual class trips, music, art, literacy/numeracy, sensory room. You name it, it is there!!! Also, the Educational Resource Teachers and the Educational Assistants have been busy supporting students directly within the Virtual Setting.
- Furthermore, the Special Education staff at all of our Secondary Schools have been busy communicating this week with families to identify which Complex Special Needs students would benefit from returning to in-person learning commencing this **Monday, January 11, 2021**. That has been the main focus of this week, they are all planning to ensure that all is ready to go (i.e., staffing, programming, transportation, etc.) and that it is a seamless transition for our students and families.
- Kelly concluded by saying that she looks forward to capturing all the GOOD NEWS stories that are happening both virtually and in-person throughout January from our Niagara Catholic Secondary Schools and she will be sharing these stories with the group at upcoming meetings.

3. Superintendent of Education – Gino Pizzoferrato

- Superintendent Pizzoferrato reviewed SEAC's mandate to the group:
 - o Publicly funded education in Ontario is delivered through a decentralized system of school boards established by the provincial legislature to administer the education system at the operational level. The Ministry of Education is responsible for providing the regulatory and policy framework within which school boards exercise their responsibility. The Education Act and the regulations made under it establish school boards as independent corporations that are governed by elected trustees. The Act and regulations also set out various duties of boards which include establishing policies and committees of the school board including the legal obligations of school boards regarding the provision of special education programs and services. School boards are also responsible for establishing a Special Education Advisory Committee (SEAC) and the regulation made under the Education Act sets out the requirements for that committee.
 - o Each school board and school authority in Ontario must establish a Special Education Advisory Committee (SEAC). A SEAC is a committee of a school board or a school authority that provides important advice on special education to that particular school board.
- The SEAC:
 - o Provide important advice on special education to their local board or school authority.
 - o Comprises trustees and representatives of local associations that further the interests and well-being of exceptional children or adults.
 - o Make recommendations to their board on any matter affecting the establishment, development and delivery of special education programs and services for exceptional students.
 - o Must be established at each school board and school authority in Ontario.
 - o Have requirements set out in Regulation 464/97.
- The floor was opened to questions and discussion.

4. Student Support Department – Jim Di Gioia

- The Student Support Department is currently engaging with schools and staff to support remote learning for students during the school closure. Program Resource Teachers and Behaviour Resource Teachers are sharing resources about pivoting In-Person learning accommodations and modifications to online learning. Itinerant Resource Teachers continue to engage and directly support their students while they are online at home. All extended Student Support staff are offering their expertise and experience to keep students actively engaged both online and off-line, depending on their ability to learn synchronously or asynchronously.
- As well, the ABA Team are preparing professional development presentations and activities for the upcoming February PA Day; the ABA Team and the Special Needs Facilitators are preparing for the annual Behaviour Management Systems (BMS) refresher certification for all support staff. Finally, the Student Support Coordinators are preparing to support transitions for next year's incoming Kindergarten students who require specialized supports and have complex needs.

5. Director of Education – Camillo Cipriano

- Director of Education Cipriano expressed his appreciation and gratitude for the staff of Niagara Catholic. He also thanked Superintendent Pizzoferrato and the Student Support Department for

all their work ensuring that our complex special needs students are being supported. He thanked the group for their discussion and comments.

G. TRUSTEE REPORTS

- Trustee Burtnik and Trustee Prince were both in attendance that evening. Trustee Burtnik acknowledged the compassion and care shown by staff for Niagara Catholic students. She closed by telling the group that we are waiting for further direction from the Ministry on when the schools will re-open and in what capacity.
- Trustee Prince echoed Trustee Burtnik's comments and appreciation to the staff of Niagara Catholic. She thanked everyone for their dedication and commitment to servicing the students of Niagara Catholic.

H. STUDENT REPORT

- This past month, Student Councils across our Secondary Schools have facilitated a variety of Christmas themed initiatives, including carol videos, give away prizes and a variety of other activities.
- Student Senate is currently working on planning a **Student Mental Health Summit** scheduled for **February 5, 2021** from 10:30 am - 12:00 pm. Through trivia, workshops and games, participants can learn about mental health. Each participant will earn two (2) community involvement hours towards the secondary graduation requirement. All students are encouraged to attend.

I. NCPIC REPORT

- Since we do not have a representative from NCPIC, any updates will be provided to either Superintendent Pizzoferrato or Jennifer Lanese following NCPIC's scheduled meetings. These updates will be shared at upcoming SEAC Meetings.

J. NOTICES OF MOTION

- There were no Notices of Motion.

K. FUTURE MEETINGS / INFORMATION ITEMS

- Giancarlo Vetrone, Superintendent of Business and Financial Services will be providing a short presentation at March's SEAC meeting.

L. MOMENT OF SILENCE AND REFLECTION

- Chair Racine offered a moment of silence and reflection.

M. NEXT MEETING

- **Wednesday, February 3, 2021 at 6:30 pm** - format to be determined based on current COVID-19 restrictions. The Committee Members would be notified by email of the format of the meeting.

N. ADJOURNMENT

- Moved by Serena Butera
- Seconded by Lorraine Smith

THAT the **January 5, 2021** meeting of the Special Education Advisory Committee be adjourned.
CARRIED

- The meeting was adjourned at 8:15 pm.